

1. The first step is to identify the problem or question that needs to be addressed. This involves understanding the context and the specific requirements of the task.

2. The second step is to gather relevant information and data. This can involve research, consultation with experts, or collecting data from various sources.

3. The third step is to analyze the information and data collected. This involves identifying patterns, trends, and key factors that influence the outcome.

4. The fourth step is to develop a solution or plan. This involves brainstorming ideas, evaluating options, and selecting the most effective approach.

5. The fifth step is to implement the solution or plan. This involves putting the chosen approach into action and monitoring progress.

6. The sixth step is to evaluate the results and make adjustments as needed. This involves assessing the effectiveness of the solution and making any necessary modifications.

7. The seventh step is to document the process and results. This involves creating a record of the steps taken, the data collected, and the final outcome.

8. The eighth step is to share the results with others. This involves presenting the findings to stakeholders and providing feedback.

9. The ninth step is to reflect on the process and learn from the experience. This involves identifying what worked well and what could be improved for future projects.

10. The tenth step is to apply the lessons learned to future projects. This involves using the insights gained from the current project to inform and improve subsequent work.

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✓	Rejected
=	Allowed

-	(Through Numeral) Cancelled
÷	Restricted

N	Non-Elected
I	Interference

A	Appeal
O	Objected

[illegible]